

**BUILDING DEPARTMENT**

1700 Convention Center Drive, 2nd Floor
Miami Beach, FL, 33139

Change of Contractor Hold Harmless

Re: Property located at _____

To whom it may concern:

As legal owner of subject property, I request a change of contractor for permit number _____ issued to _____ (name of previous permit holder) whose mailing address is _____ The permit was issued on _____ (date permit was issued). I am requesting a change of contractor for the following reason:

I no longer authorize the previous permit holder to proceed with the work covered by the permit.

I hereby apply as Owner-Builder [F.S. 489.103(7) as defined], or authorize new contractor _____ to take over the permit to construct or complete the construction at subject property.

I, the Property Owner, agree to hold the City of Miami Beach Building Department, its agents and authorized personnel, harmless and relieve them from any responsibility or liability for any legal action or damage, cost or expense (including attorney's fees) resulting from the change of contractor on of the existing permit. If there has been a change of ownership on the property, the new owner assumes responsibility of notifying the previous owner of his or her intent to transfer the permit.

Very Truly Yours,

Owner's Signature

The person, whose signature is above, deposes that he/she is the legal owner of the above property.

STATE OF FLORIDA

COUNTY OF DADE

Sworn to and subscribed before me this _____ day of _____, 2008 by:

Printed Name of Applicant

[☐] Personally known to me; or [☐] Produced Identification _____

Signature of Notary Public

(Seal)

Change of Contractor Hold Harmless (cont'd)

Re: Property located at _____

Permit Number _____

I, the new Contractor, agree to hold the City of Miami Beach Building Department, its agents and authorized personnel, harmless and relieve them from any responsibility or liability for any legal action or damage, cost or expense (including attorney's fees) resulting from the cancellation of the existing permit or the issuance of a new permit. I furthermore assume responsibility for the entire scope of the permitted work; specifically all work completed and work to be completed. I assume responsibility for the correction, if required, of work performed under the permit for which I am requesting cancellation. If there has been a change of ownership on the property, the new owner assumes responsibility of notifying the previous owner of his or her intent to transfer the permit.

Contractor (either new sub-contractor-if it is a stand alone permit - or the General Contractor - if the sub permit is attached to a master permit)

Very Truly Yours,

Qualifier's Signature

The person, whose signature is above, deposes that he/she is the qualifier for the prime contractor.

STATE OF FLORIDA

COUNTY OF DADE

Sworn to and subscribed before me this _____ day of _____, 2008 by:

Printed Name of Applicant

[☐] Personally known to me; or [☐] Produced Identification _____

Signature of Notary Public

(Seal)